

Library Building Committee  
Minutes  
October 6, 2014  
TML Maine Room, 3:00pm

Present: Molly MacAuslan, Chair, Frank Governali, Martha Palmer, Kathy Ray, Kate Williams-Hewitt, Jay Scherma, Larry Bartlett, Nadine Cole, Derek Converse, Cynthia Lobenstein, Dick Reed.

Absent: Kelly Hasson, Greg Marles, Jeff Shedd.

Call to order:

- 1) Approval of Meeting Minutes: October 2, 2014: Molly (5 minutes)  
Approved.
- 2) Review of Electrical Package: Larry (60 minutes)  
Larry reviewed the electrical package to date and his approach for the future with the lighting vendors. The committee shared their concern that the end price of the project needed to be firm and meet the value engineering numbers. The design team and Derek agreed.
- 3) Elevations of Featured Areas of Building Presentation: Nadine (20 minutes)  
Moved to future meeting.
- 4) Samples of Carpeting, Granite, Linoleum/VCT & Ceiling Tile: Dick/Nadine (15 minutes)  
Nadine shared the samples that she has received. The goal is to pick materials that meet the price point, while meeting the quality and maintenance standard.
- 5) Column Resolution: Dick & Cynthia (10 minutes)  
The committee approved the latest drawings and price point.
- 6) Value Engineering Update: Derek (30 minutes)  
Derek reviewed the latest VE document. He shared the concerns that any changes to the document would not allow a final number to come in before the Vote date. The design team will work with in the committee's purview to ensure that the outstanding items come in to meet budget, standards and maintenance.
- 7) Discussion of Projected Construction Schedule: Derek (5 minutes)  
Derek reviewed outstanding work that would bring us to the November 4<sup>th</sup> vote.
- 8) Other? Molly (5 minutes)  
The committee discussed the feedback from the Family Place visit.
- 9) Next LBC Meeting Date: Monday, Oct. 14, 2014 @ 4:00 pm (TML, Maine Room)  
Confirmed.
- 10) Adjournment: 6:24PM

Submitted by: Kate Williams-Hewitt

**Citizen Participation at Meetings & Workshops**

**Library Building Committee Meetings and workshops:** The purpose of monthly meetings and occasional workshops is primarily for the Library Building Committee to conduct the business of the Committee in accordance with its Charge from the Town Council. Prior to Committee discussion on any item, members of the public may speak on each agenda item for not more than three minutes each and up to a total of 15 minutes. If there are more speakers than the time available, the Chair of the Committee may allocate the speaking time in order to balance the debate. The public will also be afforded an opportunity to speak, using the above guidelines, at the conclusion of each meeting.